

What Hurdles Will We Have to Overcome When Implementing ISO Management Systems

<i>Hurdles</i>	<i>Strategy</i>	<i>How?</i>
Company-wide Buy-in	<ul style="list-style-type: none"> • Get management commitment before you begin • Include multiple levels of the organization on the implementation team 	<ul style="list-style-type: none"> • Management awareness training (w/ clear indicators of positive bottom line impact) • Solicit nominations from union leadership (if any) • Identify potential nay-sayers and historical complainers and include them on the team • Provide good early training on what the process will entail • Have management speak directly to commitment
Where to start	<ul style="list-style-type: none"> • Gap analysis • Leverage off of existing systems 	<ul style="list-style-type: none"> • Review current systems against ISO requirements • Review current systems against ISO requirements • Look at ISO systems already in place
Aspect identification	<ul style="list-style-type: none"> • Define "aspects" and "impacts" early in the process • Broad-based participation 	<ul style="list-style-type: none"> • Training for ISO team with clear examples and exercises • Set aside specific time to have a varied group of people brainstorm aspect identification
Writing procedures	<ul style="list-style-type: none"> • Have procedures written by personnel involved 	<ul style="list-style-type: none"> • Set-up a process • Get a consultant involved to meet deadlines
Document control	<ul style="list-style-type: none"> • Assure that all documents are controlled during review process and all copies are control copies 	<ul style="list-style-type: none"> • Set up tracking system • Use a Lotus-notes or similar system for document control during the process • Automate - electronic systems